

Caroline Medical Adult Day Service

Policy for Inclement Weather

The CMADC will close for snow and severe weather following closings of the Caroline County Public Schools for transportation of clients. (This does not include fog delays or hour delays).

The Caroline County Health Department follows the policy of the Caroline County Government for the closure of the (HAPS) building.

For severe weather conditions call to clarify closing between 7:30AM and 8:00AM at 410-479-8065.

Policy for Participant Attendance and Unscheduled Absences

Attendance at the MADC will be planned and regular, not episodic. The number of days scheduled will be determined by the time needed to carry out the individual plan of care and needs of the participant in agreement with him/her, the family/caregiver, and the CMADC director.

The CMADC will maintain daily records documenting attended days of care. It is requested that absences on scheduled attendance days be documented with a reason for the absence (illness, hospitalization, personal business, away, appointment). The absence will be recorded in the daily attendance.

Participants are required to attend a minimum of 2 days per week. The minimum time required to be at the center is 4 hours for a billable day of attendance (This includes outings and appointments accompanied by a staff member).

The CMADC may decrease days of attendance for excessive absenteeism.

